



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

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REQUEST FOR PROPOSALS

for

MULTIFAMILY BOND PROGRAM CONSULTING SERVICES ADDENDUM I

RFP 005-2023-STT/STX

Issue date:

April 5, 2023

Submittal deadline:

April 28, 2023

Contact person:

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Unlocking the Door to Affordable Housing

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ADDENDUM I

This addendum is issued to modify the previously issued RFP document and/or given for informational purposes and is hereby made a part of the RFP document. The Respondent must acknowledge the receipt of any and all addenda by completing RFP Cover Letter, Enclosure Document A. The Virgin Islands Housing Finance Authority (“VIHFA”) is providing a response to questions asked by potential Respondents. Below are the questions and the responses as follows:

1. Is there an anticipated total amount budgeted for fulfillment of this RFP? If so, how is that broken out over the anticipated 3-year contractual relationship? **The VIHFA has not established a total budget for the fulfillment of this RFP.**
2. Regarding ENCLOSURE DOCUMENT F Item 3 pricing, the document states pricing "FOR BOND TRANSACTION". For clarity the VIHFA would like a price per each separate bond transaction for this task number, and not an anticipated total price for the duration of the engagement? **Yes, the VIHFA confirms that, for Item #3, Respondents should provide a price for each separate bond transaction as indicated.**
3. Does the program awardee have direct duties to federal oversight, reporting or relational requirements? **The selected Respondent will not have direct duties relative to federal oversight, reporting, or relational requirements; however, the VIHFA anticipates relying on information and/or guidance provided by the Respondent to assist with the fulfillment of compliance and/or reporting requirements, as applicable.**
4. Are there additional reimbursements earned by the awardee for program related expenses such as third-party reports, travel, testing, etc. not currently outlined in the RFP? **The VIHFA does not anticipate that there will be any additional reimbursements for expenses not currently outlined in the RFP.**



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